



2008

ANNUAL REPORT

Presented at the Annual General Meeting

Wednesday June 25, 2008

Minutes AGM June 2007
Financial Report
Audited Statement
Resident Council Report
West Street Tenants Report
Marketing/Fundraising/Volunteer Report
Chairman/Executive Director Report
Nominating Committee Report
Board of Directors

ANNUAL GENERAL MEETING

Wednesday June 25, 2008

AGENDA

- 1.0 WELCOME
- 2.0 MINUTES OF AGM JUNE 2007
- 3.0 ANNUAL REPORTS
 - 3.1 Financial Report Brian Osinga
 - 3.2 Audited Statement
 - 3.3 Resident Council Report
 - 3.4 West Street Tenants Report
 - 3.5 Marketing/Fundraising/Volunteer Report Doug Hunt
 - 3.6 Chair/Executive Director Report Heather Hall
- 4.0 MOTION TO ACCEPT ANNUAL REPORT
- 5.0 NEW BUSINESS
 - 5.1 Appointment of Auditors 2008/2009
 - 5.2 Nomination Committee Report
 - 5.3 Board of Directors 2008/2009
- 6.0 OTHER BUSINESS
 - 6.1 Recognition of Retiring Directors Heather Hall
- 7.0 CHAIRMAN'S REMARKS Heather Hall
- 8.0 ADJOURNMENT
- 9.0 SLIDE PRESENTATION
- 10.0 REFRESHMENTS

ANNUAL GENERAL MEETING

Thursday June 28, 2007

7:00p.m.

1.0 WELCOME

Meeting started at 7:00p.m. with Chair, Robert Burns, welcoming everyone including the new Executive Director, Sherry Kerr.

2.0 ANNUAL REPORTS

Reports were handed out at the door upon arrival. The opportunity for questions was given to all attending.

2.1 FINANCIAL REPORT

M.B.: Robert Farley S.B.: Todd Hickman
"THAT the financial statements be accepted as circulated."

CARRIED

2.2 RESIDENT COUNCIL REPORT

Chairperson, Amanda Boc-Nielsen read summary report from Resident Council as included in the Annual Report.

2.3 TEMPLE THEATRE REPORT

Doug Hunt reported on this past year's Old Time Radio Show. A decision has been made to not continue this event as a fund raising activity and other avenues and partnerships are currently being pursued.

2.4 CHAIRMAN/EXECUTIVE DIRECTOR REPORT

Robert Burns read the report from the Annual Report.

3.0 MOTION TO ACCEPT ANNUAL REPORT

M.B.: Gloria Neamtu S.B.: Jeff Weir
"THAT the annual reports of the Board and committees of Participation House Brantford for the 2006/2007 year be accepted as presented."

CARRIED

4.0 NEW BUSINESS

4.1 Appointment of Auditors for the year 2007/2008

M.B.: Robert Farley S.B.: Jeff Weir
"THAT the firm of Millard, Rouse and Rosebrugh be appointed as auditors for Participation House Brantford for the year 2007/2008."

CARRIED

4.2 Nominating Committee Report
The nominating committee report was included in the annual report.

4.2a Board of Directors 2007/2008 - members at large
Robert Burns (past chair) Heather Hall
Dr. Robert Farley Brian Osinga
John Neil Ferne Allard
Todd Hickman Gloria Neamtu
Andrew Nielsen Andreas Schmidt
Bill Scott Jeff Weir

M.B.: Jeff Weir S.B.: Todd Hickman
"THAT the report of the nominating committee be accepted as presented."
CARRIED

Executive for 2007/2008
Past Chair Robert Burns
Chair Heather Hall
Vice Chair Robert Farley
Secretary John Neil
Treasurer Brian Osinga

5.0 OTHER BUSINESS

5.1 Recognition of Retiring Director, Angie Vehrs.

6.0 CHAIRMAN'S REMARKS

Robert Burns spoke about the activities of the past year. He thanked the staff for an excellent job done during our quarantine period. The new Executive Director, Sherry Kerr, and the new Chair, Heather Hall were introduced.

7.0 ADJOURNMENT

M.B.: Todd Hickman S.B.: Jeff Weir
"THAT the annual general meeting for Participation House Brantford be adjourned."

CARRIED

8.0 RECEPTION

A reception for Steve Leighfield, the Executive Director for the past twenty years, was held. Presentations were made from the residents and the board.

**RESIDENT COUNCIL REPORT
10 BELL LANE**

2007 Council	Amanda Boc-Nielsen	Chairperson
	David Pittam	Unit Representative
	Wayne Stratford	Unit Representative
	Dean Burning	Unit Representative
	Cathy Jellis	Unit Representative
	Bonnie Colautti	Unit Representative

The council generated enough money to donate \$1,500 to the residents to offset their costs for summer outings.

The council also worked with the kitchen staff to develop new menus. The residents started working on this at the end of 2007 and in early 2008 it was implemented.

The council hosted a Christmas party for family and friends. The food was great, the music was excellent and of course everyone enjoyed the "Man in Red". The council is looking forward to planning another big bash for 2008.

The council would like to thank Nancy Graham for all of her hard work and dedication in keeping the Tuck Shop running throughout the past years. The council started making plans to take it over and by May 2008 they were responsible for the entire operation with the assistance of the Life Skills department staff. With this endeavour, residents will be receiving additional money through O.D.S.P. Employment Supports on a monthly basis.

The council has some exciting ideas for 2008. They would like to exchange information with other P.H.'s and look at some fund raising ideas of their own.

A BIG THANK YOU TO LAST YEAR'S COUNCIL FOR A JOB WELL DONE.

Respectfully submitted by
Resident Council Executive

**TENANTS REPORT
WEST STREET**

The tenants of West Street organized and elected a Tenant Committee last November with the purpose of having another place for tenants to go if they have a problem, so we all have a say in what goes on around us.

Anita Huys	Chairperson
Brenda Laraway	Vice-chair
Jeff Coles	Secretary/treasurer

The members of this committee are looking forward to working together to make our building a better place to live.

We would also like to welcome Doreen Fader, activities coordinator, who has been helping our newly formed Tenant Committee with ideas.

Also we want to thank Joe Chmiel, West Street Team Leader. Thank you for all of your hard work in getting repairs done to the building until your retirement in January. We wish you well Joe.

20 YEARS & OVER

Vernon Hewitt
Brenda Laraway
Lorraine Bauman
Tom Sevier

10-20 YEARS

Heather Kroeze
Karen Hartley
Michele Renwick
Vickie Iorio
Danny Ott
Sharon MacNeill
Anita Huys
Frank DaSilva

1-10 YEARS

Jeff Coles
James Todd
Deborah McNeil
Paul Benoit
Gail Barne

FUND RAISING/SPECIAL EVENTS REPORT

Participation House events continue to grow with community support. Highlights of the past year show our growing support as we build on new friendships, new partnerships, new sponsors and a world record community effort.

GUINNESS WORLD RECORD

On May 15th, North Park Collegiate Secondary School set a new Guinness World Record for the most people on stilts. Special thanks to N.P.C. Leadership Course teacher Mr. Ted Thomas and his grade 10 Leadership students for "Stepping Up" in support of Participation House Brantford.

PUTT FOR ME

For the very first time Participation House joined in partnership with the Multiple Sclerosis Society of Canada Brant County Chapter with a brand new creative fund raiser called "Putt for Me". Putt for Me (an indoor mini putt tournament) took place throughout the City of Brantford on March 23rd. We are pleased to report that this first try was a resounding success.

Both P.H. and M.S. have agreed to make this event an annual fund raiser for our respective organizations.

"JUST GOTTA DANCE"

After many years of organizing a Vaudeville theme show at the Sanderson Centre we decided it was time to look at other avenues for fund raising. We are happy to report that in place of the Vaudeville Revue the Speakeasy Band (long time supporters) decided to run their own show for us called "Just Gotta Dance". Held on March 29th, this fun filled event was a sold out success!

10th ANNUAL BRANTFORD POWER B-B-Q for PARTICIPATION HOUSE

We have many friends in the community and we consider Brantford Power an exceptionally generous friend. Dan Ritchie was a long-time employee of Brantford Power and served on the Participation House Board of Directors. After his passing in 1998, Brantford Power began organizing a barbeque in Dan's memory. It is open to all City of Brantford municipal employees. On April 25th, Brantford Power held it 10th Annual Barbeque and raised \$4,339.00. Over the 10 years Brantford Power has raised over \$22,000.00 for Participation House.

ANNUAL SPECIAL EVENTS

February	North Brantford Lions Wheelchair Basketball tournament
June	Antlers Mark Cullen Day in support of Participation House
August	Paris Fall Fair Presents - Shoppers Home Health Care "Mobility Challenge"
September	Participation House Greens at Renton golf tournament
October	Ghost Encounters at Brantwood Farms

Respectfully submitted by Doug Hunt
Director of Fund Raising, Marketing & Volunteer Services

BOARD CHAIR/EXECUTIVE DIRECTOR REPORT

The year began with the resignation of Participation House Brantford's long time Executive Director, Stephen Leighfield. After 21 years of dedicated service Steve left the organization to take on a new opportunity with the Family Health Team of Paris. The Board of Directors, staff and the people supported by PHB wished Steve well in his new endeavors.

After assuming the role of Executive Director in September, the remainder of the fiscal year was spent orienting myself to the services, supports and systems of Participation House Brantford, as well as the staff and the people supported. During this time some challenges have been identified but also many opportunities.

This has been the first year that the Hamilton Niagara Haldimand Brant Local Health Integration Network (HNHB LNIN) was fully responsible for the funding and contract of services operated by Participation House Brantford. PHB has developed a very positive relationship with the LHIN over the year.

The LHIN announced several new funding opportunities throughout the year. In the fall the LHIN announced funding for Urgent Priority Funds. PHB submitted a proposal entitled "Maintaining Health through Community Alternatives", a proposal for a new position at West Street to address the concerns of community isolation and loneliness identified. The application was successful. The Community Integration and Activities Programmer was hired in January and has facilitated many new opportunities for the tenants living at West Street.

The Aging at Home Strategy was also announced this year and the LHIN called for proposals in December. In collaboration with Community Living Brant, PHB submitted a proposal entitled "Specialized Respite Services". The need for respite services for people with developmental and physical disabilities aging at home or living at home with aging caregivers was identified as a significant need in the community. With the support of the Community Care Access Centre and Contact Brant a proposal was submitted for funding for 884 new beds days of respite care between PHB and Community Living. The proposal was successful. Community Living Brant now offers respite one week per month dedicated to people who meet the Aging at Home criteria. PHB will be renovating two bedrooms/bathrooms at the Bell Lane site and offer full time respite beginning in September for those who qualify for the Aging at Home Strategy.

The LHIN also approved several one time capital upgrades for PHB this year including the repaving of the parking lot. This support allowed PHB to have a positive financial year end.

Participation House Brantford continues to work with the Brant Branch Foresters to redevelop the Bell Lane site courtyard. Applications have been submitted to the Trillium Foundation as well as the Brant Community Foundation. The Brant Community Foundation has funded \$9,000.00 towards the project. It is anticipated that the Trillium

Foundation will make a decision at the end of June. Pending positive news from Trillium, the courtyard will be under construction during the summer months ready for enjoyment in the early fall.

Also 'under construction' earlier this year was the Participation House Brantford's website. The redeveloped website provides many details including a calendar of events and articles regarding recent events. Many thanks to Pat Newstead, our volunteer in the Marketing and Fundraising Department, who has been doing a fantastic job keeping the website up to date.

Please visit us at www.participationhousebrantford.org.

In the fall a Tenant survey was completed at West Street. Several issues were highlighted.

The Board has worked throughout the year to address the concerns which included some urgent building repairs and maintenance. Also as a result of the survey the tenants have formed a Tenant Committee. The tenants elected an Executive and has had several meetings to date.

As a follow up to last years Annual Report, the Board, upon consultation agreed not to renew the lease at Phoenix Place. Participation House Brantford's role in holding the lease was simply to collect rent from the tenants and pay rent to the property management company, Fengate. Effective January 1st, all leases that were held with PHB were transferred directly to Fengate. This transition was seamless with no concerns by the tenants. Outreach continues to provide support to tenants at Phoenix Place as required.

There have been no changes to the Attendant Outreach program this year. The program continues to provide service to 31 individuals within our community. It is anticipated that the Ministry of Health and Long Term Care will announce new dollars for this community program as part of their strategy to reduce alternate levels of care beds and Emergency room wait times within the hospitals.

Bell Lane's full time occupancy rate was less than 100% this year. One bed remained empty however this gave PHB the opportunity to provide some emergency respite to several individuals within our community throughout the year.

We would be remiss if we did not extend our sincere appreciation to Anita Basarke, Director of Support Services. Anita served as Acting Executive Director during the transition period between Executive Directors. Then in December, when the Team Leader at West Street resigned, Anita gracefully and competently took on the role as Team Leader at West Street throughout the remainder of the year.

We wish to extend our gratitude to our numerous community supporters who have donated financial and in kind supports to Participation House Brantford over the year. Events such as the Speak Easy dance; Ghost Encounters and Wheelchair basketball provide support to the programs and activities of PHB that are not subsidized by the LHIN.

To the staffs who have remained dedicated and committed to the people supported by Participation House Brantford during a year of change and transition, we thank you!

Respectfully submitted by:

Heather Hall
Board Chair

Sherry Kerr
Executive Director

NOMINATING COMMITTEE REPORT

Report of the nominating committee to the Board of Directors of Participation House Brantford.

NOMINATIONS FOR 2008/2009

Members at Large

Ferne Allard	Dr. Robert Farley
Heather Hall	Marina Maguire
Gloria Neamtu	John Neil
Andrew Nielsen	Brian Osinga
Andreas Schmidt	Bill Scott
Jeff Weir	Paul Wilson

BOARD OF DIRECTORS 2007/2008

2007/2008 Executive

Robert Burns	Past chair
Heather Hall	Chair
Robert Farley	Vice chair
Brian Osinga	Treasurer
John Neil	Secretary

Members At Large

Todd Hickman	Gloria Neamtu
Andrew Nielsen	Andreas Schmidt
Jeff Weir	Ferne Allard
Bill Scott	

Participation House Brantford opened in June 1978 to provide community living accommodations for persons with physical disabilities. This opening was the result of a great deal of foresight and dedication by people from Brantford and Brant County who wished to provide quality opportunities for persons with physical disabilities. The individuals who came to live at Participation House viewed it as their home.

30 YEARS

Wayne Stratford June 11, 1978

Susan Brubacher June 28, 1978

(Susan passed away May 15, 2008)

Susan Boyle June 30, 1978

Paul Sullivan July 7, 1978

Gail Marissen July 16, 1978

(Gail passed away February 4, 2007)

20 other individuals came to live at PHB in June and July of 1978 and then moved on to more independent living including the West Centre Apartments

20-25 YEARS

Lloyd Barnes

Maggie McIntyre

Ian Maguire

Valerie Cruse

Robert Loree

15-20 YEARS

Ilona Sumegi

Derrin Seaton

Carole Ann O'Toole Sandra O'Toole

Bonnie Colautti Dean Burning

10-15 YEARS

Andrew Nielsen

Chrissy Kalynowysch

Lorne Gordaneer

1-10 YEARS

Amanda Boc-Nielsen

David Harker

Mike Warner

Cathy Jellis

Karen Turvey

Kory Anderson

Carl Bernard

David Pittam

PARTICIPATION HOUSE BRANTFORD

MISSION STATEMENT

Believing that all people have the right to participate equally in society, it shall be the purpose of Participation House Brantford to facilitate the attainment of this right for people with physical disabilities.

PURPOSE

1. To create a comfortable place for clients to live with dignity, respecting privacy and individual rights.
2. To provide optimum physical care for clients.
3. To educate clients towards independence by providing individualized programs that are physically and mentally challenging.
4. To provide opportunities for an improved quality of life for people with physical disabilities through participation in all aspects of community life.
5. To promote community education and awareness.
6. To identify, and respond to, the needs of the physically disabled in the community.
7. To provide information and support service to relatives of physically disabled.
8. To interact with other community groups where cooperative efforts will provide improved service.

Participation House Brantford is a member agency of the following:

Independent Living Service Providers (ILSP)
Ontario Agencies Supporting Individuals with Special Needs (OASIS)
Ontario Federation for Cerebral Palsy
Ontario Non-Profit Housing Association (ONPHA)